

Hawai‘i State Association of Counties (HSAC)

Counties of Kaua‘i, Maui, Hawai‘i and City & County of Honolulu

530 South King St., Honolulu, Hawaii 96713 (808) 768 -5007 www.hawaiiicounties.com



MINUTES

HSAC EXECUTIVE COMMITTEE MEETING (Via ZOOM)

July 22, 2021

I. CALL TO ORDER

The meeting was called to order by CM Chock.

In attendance:

Council Members- Tommy Waters, Kelly King, Mason Chock and Heather Kimball;

Council and Legislative Staff

HSAC Lobbyist, Jon Okudara.

II. APPROVAL OF AGENDA

Agenda was approved with no objections.

III. MINUTES

A. June 17, 2021 Executive Committee Meeting Minutes

Approved with no objections.

IV. REPORTS

A. Treasurer's Report-

CM Waters, Treasurer, reported the following:

As of June 30, 2021:

Balance of primary HSAC account is \$96,998.61.

Balance of HSAC conference account is \$10,670.44.

Total deposit account balances is \$107,669.05.

Treasurer's Report was accepted for audit with no objections.

Motion was made to adopt the budget in the General Meeting and was approved with no objections.

B. County Reports

1. County of Hawai‘i-CM Kimball reported that the HSAC Conference planning is continuing along smoothly. She noted that we have: 40 registrations; 8 sponsors totaling



\$30,500; over 50% of our hotel block filled; and the schedule updates on the conference schedule will be up on the website this week. She asked each councilmember to please make their call to potential sponsors ASAP.

2. County of Kauai-CM Chock reported that the county is drafting legislation to capture the 3% of TAT as allowed by the state. They are also considering a bill on rental cars that levy a real property tax on parking stalls. Kauai is already beginning to plan for next year's HSAC Conference.

3. County of Maui-CM King reported that Maui County Mayor vetoed the proposed visitor accommodation moratorium and the council has planned a meeting to override the veto for August 6, 2021. Other Maui council actions are trying to limit fertilizer usage on county property, including Styrofoam coolers and body boards in the single use plastics ban and relooking at sunscreen restrictions to include their use not just sale of those with certain harmful chemicals.

4. City/County of Honolulu-CM Waters reported that the C&C are also drafting a bill to enact the 3% portion of the TAT for the C&C. They are discussing if they should dedicate a portion of the funds for specific uses. CM Waters said that Isaac Choy says the state can collect the county's 3% portion of the TAT for a fee. Executive Committee members would like to discuss this further.

C. NACo Report

NACo-CM Kualii reported that NACo elected a new president and established 133 resolutions for federal policy priorities for the coming year. For more details, go to NACo.org and see written report.

D. WIR Report

CM King reported that the focus of the WIR meeting was Federal lands, especially wild fires. They also had a presentation on ransomware and were told that the ".gov" email system is the most secure one.

All county, NACo and WIR reports were accepted with no objections.

V. NEW BUSINESS

- a. Application for FY 2021-2022 NACo Steering Committee Membership: i. Mason K. Chock, Council Vice Chair, Kaua'i County Council --Environment, Energy & Land Use.

Approved with no objections.

- b. Communication (07/02/2021) from HSAC Vice President King, requesting agenda time for a presentation by Kale Roberts, Senior Program Officer, ICLEI USA, on the Race to Zero.

Deferred to next meeting.



- c. Communication (07/02/2021) from HSAC Vice President King, requesting a discussion on the amicus brief supporting the City and County of Honolulu's position on the defendant's motion to dismiss, and possible endorsement by HSAC.

A bylaws amendment was requested to proactively legitimize this and other similar actions by HSAC. This proposal was approved with no objections.

- d. Honolulu City Council Resolution No. 21-151, Relating to Appointments, Nominations, And Budget for The Hawai'i State Association of Counties, adopted on June 30, 2021.
- e. Communication (07/06/2021) from Kathy L. Kaohu, County Clerk, County of Maui, transmitting Resolution No. 20-106, Approving the Fiscal Year 2022 Operating Budget for the Hawai'i State Association of Counties, adopted on July 2, 2021.
- f. Communication (07/06/2021) from Kathy L. Kaohu, County Clerk, County of Maui, transmitting Resolution No. 20-107, Approving the Hawai'i State Association of Counties Executive Committee's Nominations to the National Association of Counties and Western Interstate Region Board of Directors for Fiscal Year 2022, adopted on July 2, 2021.
- g. Hawai'i County Resolution No. 141, A Resolution Approving the Nomination of Members to the National Association of Counties Board of Directors and the Western Interstate Region Board of Directors, adopted on July 7, 2021.
- h. Hawai'i County Resolution No. 152, A Resolution Approving the Fiscal year 2021-2022 Proposed Operating Budget for the Hawai'i State Association of Counties, adopted on July 7, 2021.

Motion to approve items d-h was approved with no objections.

- i. Final Report – Regular Session of 2021, submitted by Okudara & Associates, Inc.

Motion to receive the report was approved with no objections.

- j. Discussion and consideration for approval:

- i. NACo Master Agreement
- ii. Program Services Agreement – three+one
- iii. Program Services Agreement – Professional Development Academy

Item "j" was approved with no objections.



VI. OLD BUSINESS

- a. Communication (4/6/2021) from HSAC Secretary Kimball requesting a discussion on the pros and cons of acquiring Board Insurance. (Deferred 5/13/2021 and 6/17/2021)

County of Hawai'i will get some quotes before the next meeting and submit new agenda item.

Motion to close file on this item was approved with no objections.

- b. Discussion and consideration of matters related to establishing an HSAC Executive Director/administrative support position (Deferred 6/17/2021):

- i. Draft Job Description – Administrative Assistant

Motion to accept this job description was approved with no objections.

- ii. Draft Job Description – Executive Director

Motion to defer was approved with no objections.

- iii. Draft Fundraising Plan

Motion to defer was approved with no objections.

VII. ANNOUNCEMENTS

- a. Scheduling of the next Executive Committee meeting-*The next meeting was scheduled for 10:30am on August 26, 2021.*

VI. ADJOURNMENT

The meeting was adjourned by CM Chock with no objections.

A handwritten signature in cursive script that reads "Heather Kimball".

Council Member Heather Kimball
Secretary, Hawaii State Association of Counties

Hawai'i State Association of Counties (HSAC)

Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

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August 18, 2021

TO: Mason Chock, HSAC President
and HSAC Executive Committee Members

FROM: Kelly Takaya King, HSAC Vice-President

Kelly T. King

RE: ITEM TO BE PLACED ON THE AUGUST 26, 2021, HSAC
EXECUTIVE COMMITTEE MEETING AGENDA

May I please request the attached proposed resolution entitled "RESOLUTION URGING THE GOVERNOR TO CONTINUE EXTENDING THE COVID-19 EMERGENCY PERIOD, WITH A PARTIAL SUSPENSION OF THE SUNSHINE LAW TO ALLOW VIRTUAL MEETINGS, UNTIL ACT 220 (2021) TAKES EFFECT," be placed on the August 26, 2021, HSAC Executive Committee meeting agenda.

Thank you for your consideration of this request. Should you have any questions, please contact me or Legislative Analyst Kasie Apo Takayama at (808) 270-7665.

ocs:proj:hsac:fy2022:letters:210826communicationletter-remotemeetingsreso:kmatt





Hawai'i State Association of Counties (HSAC)
Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

**RESOLUTION URGING THE GOVERNOR TO CONTINUE EXTENDING THE COVID-19
EMERGENCY PERIOD, WITH A PARTIAL SUSPENSION OF THE SUNSHINE LAW TO
ALLOW VIRTUAL MEETINGS, UNTIL ACT 220 (2021) TAKES EFFECT**

WHEREAS, on March 16, 2020, Governor David Y. Ige issued a Supplementary Proclamation Related to the COVID-19 Emergency, which suspended the requirements of Part I, Chapter 92, Hawai'i Revised Statutes, relating to public agency meetings and records, known as the Sunshine Law; and

WHEREAS, through additional proclamations, the Governor has extended the emergency period, including partial suspensions of the Sunshine Law, with the latest proclamation effective through October 4, 2021; and

WHEREAS, suspending Sunshine Law requirements has enabled "boards," such as the councils and their committees, to conduct business safely through remote technology without holding in-person meetings during the COVID-19 pandemic; and

WHEREAS, virtual meetings have proven to be effective at promoting civic engagement; and

WHEREAS, on July 7, 2021, Governor Ige signed into law Act 220 (2021) to allow county councils and other Sunshine Law boards to continue to conduct online meetings on a permanent basis; and

WHEREAS, Act 220 (2021) does not take effect until January 1, 2022, and should the emergency period expire or a separate proclamation allowing for virtual meetings not be provided prior to that date, the existing Sunshine Law would go back into full effect, requiring in-person meetings; and

WHEREAS, Hawai'i residents and visitors are still vulnerable to the risks of COVID-19, especially due to the Delta variant, which has contributed to the State's highest case numbers since the pandemic began; and

WHEREAS, since March 2020, members of the public has responded favorably to the councils' online meetings, which have allowed them to participate and stay informed in their local government with enhanced safety, flexibility, and comfort; and

WHEREAS, with constantly evolving restrictions and information surrounding the COVID-19 pandemic and its effects on the livelihood and well-being of our constituents, it is more crucial now, more than ever, that the public be allowed access and participation to its governing bodies in a safe manner; now, therefore,

BE IT RESOLVED by the Hawai'i State Association of Counties Executive Committee that it urges the Governor to continue extending the COVID-19 emergency period, with a partial suspension of the Sunshine Law to allow virtual meetings, until Act 220 (2021) takes effect on January 1, 2022; and

BE IT RESOLVED that copies of this Resolution be transmitted to the Honorable David Y. Ige, Governor, State of Hawai'i; the Honorable Arryl Kaneshiro, Chair, Kaua'i County Council; the Honorable Alice L. Lee, Chair, Maui County Council; the Honorable Maile David, Chair, Hawai'i County Council; and the Honorable Tommy Waters, Chair, Honolulu City Council.

MASON K. CHOCK
President

KELLY TAKAYA KING
Vice-President

HEATHER L. KIMBALL
Secretary

TOMMY WATERS
Treasurer